



Training Series

Church Budgeting

Presentation available for download at UMFF.org under "How We Serve", "Resources"

Agenda



- Budgets & Reporting
- Budget Preparation Calendar
- Line Item vs. Narrative Budgets
- Zero-based Budgeting

Line Item Budget:

- Budget Comparison
 - Budget Vs. Actual
 - Pre-school Allocation
 - Budget template
-
- Resources

Narrative Budget:

- Define categories
- Ministry plans
- Assigning Percentages
- Telling the Story!
- Examples

Budgets & Reporting

- Essential component of a well-run church

- Facilitates projection of income and expenses
- Helps in measuring progress in meeting goals
- Presents a snapshot of financial matters to congregation

- Prepared annually:

- By Finance Committee member
- Based upon input from Church Council and all Committees
- Published in advance & approved by the Church Council

- Should reflect all income and expenses including apportionments

- Regular financial reporting can strengthen Stewardship efforts
- lack of transparency & reporting can negatively impact giving



Sample Budget Calendar

(based upon a 12/31 fiscal year)



January	February	March
April	May	June
July	August	September
October	November	December

- February thru December:
 - Finance Committee provides Church Council with “Budget vs. Actual” report with explanations of variances
 - Determine actions needed to bring spending in line with Budget
- September/October: Annual Stewardship Campaign
- October:
 - Request Committee Chairs to provide input for next year’s Budget
 - Obtain from NYAC: Apportionments, HealthFlex, Pension, CPP
- November:
 - Compile & distribute draft budget to Church Council
- December / January:
 - Revise as necessary & obtain Church Council approval
 - Communicate budget to congregation
 - Budget does not require Charge Conference approval

Zero-based Budgeting



- Basing proposed budget on prior year budget and prior year actual can be useful
- But:
 - Ministry plans / focus may have changed
 - Basing proposed budget on prior year may not reflect changes (Ex: lower utility bills due to an HVAC upgrade)
- Therefore many use a “zero-based” budget
- All line items start at zero and are newly estimated based upon future ministry plans & current church operations

Line Item & Narrative Budgets

- Two different tools
- Both have a purpose - both have value

Line-item budget: excels at providing detailed financial data helpful for oversight, control, and analysis.

Narrative budget: excels in communicating the church's vision, engaging parishioners, and conveying the qualitative impact of finances.

- Difficult to prepare a Narrative Budget without a Line-item budget – so do both!
- Used together, they provide a way to track income / expenses and present a comprehensive view of church ministries.

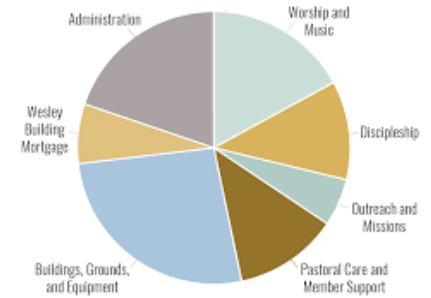
Line Item Budget



- **Detail and Accuracy:** Revenue & Expenses broken down into line items, providing a detailed view of where money is being generated & spent. Facilitates accurate financial tracking & analysis.
- **Control and Accountability:** Line item reporting can lead to increased accountability as decision-makers monitor adherence to budgeted amounts for each category.
- **Comparison and Analysis:** Format aids comparisons of budgeted amounts to actual expenditures. Enables church to identify areas of overspending or underspending.
- **Decision-Making:** Format assists in making more informed decisions. Helps to prioritize expenditures and reallocate funds when necessary, based on a clear understanding of where resources are being used.

Narrative Budget

2022 Narrative Budget



- **Communication and Transparency:** Uses descriptions, stories, & explanations to illustrate how funds will be allocated & the impact they have. This approach enhances transparency & helps parishioners understand church goals, values, & priorities.
- **Engagement and Support:** By highlighting the outcomes & benefits of the church's budget, parishioners can be engaged emotionally. This can lead to increased support from those who resonate with the church's mission & vision.
- **Context and Vision:** Places financial information within a broader context, to the church's long-term goals & strategies. This helps stakeholders see how the budget contributes to achieving a larger vision.
- **Non-Financial Impact:** Captures qualitative impacts that are not easily represented in a line-item budget, such as stories of changed lives, community growth, or social benefits.

Line Item Budget

Typical Audience: Finance Committee, Church Council, Committee Chairs

Income	
Pledges	150,000
Non-Pledged Contributions	30,000
Sunday School Offering	5,000
Christmas Eve	5,000
Interest	10,000
Total Income	200,000

Expenses	
Operations	
Utilities	8,000
Maintenance	5,000
Postage	5,000
Office Supplies	3,000
Insurance	8,000
Copier	2,000
Telephone	
Janitor Supplies	

Programs
Music
Stewardship
Missions
Children's Ministry
Youth Ministry
Adult Ministry
Boy Scouts
Archives
Conference – Cooperative Giving
Support Services
World Missions
Russian Initiative

FY15 Budget Request
Line-Item Worksheet - Example

Account No.	Account Description	FY 13 Actual	FY 14 Operating Budget	FY 15 Base Request	FY 15 New Initiatives
EMERGENCY MEDICAL SERVICES					
101-5199-00000-11001	Compensation - Fulltime Regular	\$911,672	\$945,000	\$945,000	\$66,000
101-5199-00000-11050	Compensation - Overtime	\$21,045	\$15,000	\$15,000	
101-5199-00000-12001	Social Security (FICA)	\$69,743	\$69,250	\$69,250	
101-5199-00000-12010	Retirement Plan	\$88,152	\$90,100	\$90,100	
101-5199-00000-12013	Employer 401(A) Contribution	\$1,800	\$1,800	\$1,800	
101-5199-00000-12020	Insurance - Group Health - Employees	\$74,200	\$74,200	\$74,200	
101-5199-00000-12070	Other Employee Benefit Charges	\$34,450	\$34,450	\$34,450	\$28,000
	PERSONAL SERVICES	\$1,201,062	\$1,226,800	\$1,226,800	\$94,000
101-5199-00000-21028	Services - Wireless Phones	\$49	\$300	\$300	
101-5199-00000-22002	Repair & Maint - Office Equipment	\$795	\$800	\$800	
101-5199-00000-22030	Electricity	\$73,001	\$75,000	\$77,000	
101-5199-00000-22034	Natural Gas	\$21,721	\$25,000	\$22,000	
101-5199-00000-22037	Water & Sewer	\$8,550	\$10,000	\$9,650	
101-5199-00000-23001	Travel & Lodging	\$5,428	\$10,000	\$10,000	\$1,000
101-5199-00000-23002	Conferences & Schools	\$1,619	\$5,000	\$5,000	\$1,000
101-5199-00000-23003	Dues & Memberships	\$1,340	\$2,000	\$2,000	
101-5199-00000-23004	Books & Subscriptions	\$1,452	\$1,700	\$1,700	
101-5199-00000-25001	Supplies - Office	\$1,199	\$1,300	\$1,400	\$1,200
101-5199-00000-25006	Supplies - Medical	\$44,648	\$50,000	\$48,000	\$6,000
101-5199-00000-25021	Supplies - Clothing/Employee Uniform	\$5,572	\$5,600	\$5,600	
101-5199-00000-25025	Supplies - Housekeeping	\$10,384	\$9,500	\$9,000	
101-5199-00000-25030	Supplies - Small tools	\$787	\$800	\$800	\$300
101-5199-00000-27009	Op Equip - Other	\$4,725	\$7,000	\$3,550	\$15,000
	OTHER OPERATING EXPENDITURES	\$181,147	\$204,000	\$196,800	\$24,500
101-5199-00000-42002	Vehicle Corrective Maint	\$16,780	\$30,000	\$26,000	\$1,600
101-5199-00000-42004	Tires & Tubes	\$7,133	\$8,000	\$8,000	
101-5199-00000-42005	Fuel Allocations/Unleaded	\$95,630	\$100,000	\$110,000	\$12,000
101-5199-00000-42010	Vehicle Preventative Maint	\$22,224	\$25,000	\$25,000	\$3,000
101-5199-00000-42011	Vehicle Insurance Charges	\$9,335	\$9,300	\$9,300	\$900
101-5199-00000-42012	Vehicle Replacement Charges	\$41,352	\$45,000	\$45,000	\$8,000
101-5199-00000-44001	Copier	\$3,163	\$3,000	\$3,400	
101-5199-00000-44002	Postage	\$314	\$400	\$400	
101-5199-00000-44003	Printing	\$80	\$400	\$400	
101-5199-00000-44004	Telephone System Base Charge	\$1,984	\$1,800	\$1,800	
101-5199-00000-44006	Telephone System - Long Dist	\$324	\$400	\$400	
101-5199-00000-44007	Telephone System - Other	\$0	\$200	\$200	
101-5199-00000-44008	Copier Paper	\$548	\$600	\$600	
	INTERNAL SERVICE CHARGES	\$198,865	\$224,100	\$230,500	\$25,500
TOTAL EMS		\$1,581,074	\$1,654,900	\$1,654,100	\$144,000

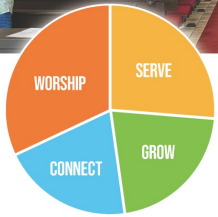
LOCAL CHURCH BUDGET

For Fiscal Year - 2017-2018

Account Number	Name of Church	Pastor	Actual Amount Year	This Proposed Year
PROJECTED INCOME				
101	Tithes and Offerings		\$ -	\$ -
102	Sunday School		\$ -	\$ -
103	Wesleyan Women		\$ -	\$ -
104	Wesleyan Men		\$ -	\$ -
105	Wesleyan Youth		\$ -	\$ -
106	Building Fund		\$ -	\$ -
107	Faith Promises/Offering for Non-Wesleyan Purposes		\$ -	\$ -
108	Other Assessable Income <u>Parsonage Rent</u>		\$ -	\$ -
	Interest on Checking/Savings Accounts		\$ -	\$ -
	Faith Promises/Offering for Wesleyan Home Missions and Wesleyan World Mission Purposes		\$ -	\$ -
	Other Non-assessable income (see Discipline 2005.1 with, bequests, net sale of property, denominational special offerings, loans, investment earnings, day care, youth funds raised for denominational conventions.		\$ -	\$ -
	TOTAL PROJECTED INCOME		\$ -	\$ -
PROJECTED EXPENSES				
	Missions and Evangelism		\$ -	\$ -
	District and Denominational USF (11% of assessable income)		\$ -	\$ -
	District Evangelism and Church Growth Fund		\$ -	\$ -
	Wesleyan World Missions		\$ -	\$ -
	Local Missions and Benevolence		\$ -	\$ -
	Local Church Evangelism Training, Revivals, Outreach		\$ -	\$ -
	Clubhouse Ministries		\$ -	\$ -
	Youth Ministries		\$ -	\$ -
	Adult Outreach Ministries		\$ -	\$ -
	Church Advertising(Newspaper/radio ads, etc.		\$ -	\$ -
	Other		\$ -	\$ -
	SUBTOTAL		\$ -	\$ -

Narrative Budget

Typical Audience: Congregation, community, other stakeholders / partners



EVERY DOLLAR YOU PLEDGE TO SAINT MICHAEL & ALL ANGELS IS DIRECTED TOWARD OUR MISSION TO BE A BEACON OF FAITH, HOPE, AND LOVE.
YOUR GENEROUS GIFTS AND OFFERINGS SUPPORT FOUR MINISTRY AREAS:

WORSHIP: 32%	SERVE: 26%	GROW: 21%	CONNECT: 20%
\$163,235	\$143,678	\$116,539	\$110,779
<ul style="list-style-type: none"> ALTAR BUILD / FLOWER BUILD CHOIR SECTION LEADERS MUSIC & MUSIC LICENSING INSPIRATIONAL HOMELIES PRAYING OUR GOODIES MUSIC INSTRUMENT MAINTENANCE GUEST INSTRUMENTALISTS LIVE STREAMING EQUIPMENT WORSHIP BULLETINS XEROX MACHINE WI-FI 	<ul style="list-style-type: none"> PASTORAL CARE MEMORIAL GARDEN COMMUNITY FACILITIES USE WATER-WISE LANDSCAPING ALTERNATIVE GIFT FAIR CANTERBURY UCI FOOD PANTRY & BUS PASSES DIODESIAI WISSON SHARE MONS. DC PRAYER SHAWL MINISTRY 	<ul style="list-style-type: none"> FAMILY MINISTRIES GOODY PLAY NURSERY CARE 	<ul style="list-style-type: none"> FELLOWSHIP PROGRAMS COFFEE HOUR DIODESIAI CONVENTION

ST. MICHAEL'S EPISCOPAL CHURCH
3233 PACIFIC VIEW DRIVE, (949) 644-0463 WWW.STMICHAELSNC.COM



WORSHIP \$294,751	DISCIPLESHIP & MEMBER CARE \$248,574	FACILITIES \$437,039	SUPPORT STAFF \$292,598	OUTREACH \$251,834
This year, we reopened our sanctuary for corporate worship on Valentines Day, yet many have continued to join in worship from home. While we celebrate those who have been able to return for in person worship, we also celebrate the technology that has kept us connected near and far. Whether in homes or in the sanctuary, we are all joined together by song and scripture and prayer!	Staying connected as a congregation is more important now than ever. Whether through Zoom studies, online trivia nights, outdoor community dinners, Euchre tournaments, walking groups or prayer gatherings—in all these ways, we are working to foster and maintain the essential ties that bind us together.	This year, we celebrate the completed remodel of Bradley Chapel to create a more inviting space for our youth as well as a refreshed outdoor picnic shelter where young and old alike can gather. We installed a new fire suppression system (which will last for the next fifty years) and worked to make our facility more "green" and energy efficient for generations to come.	All our ministries depend on the staff who faithfully manage our finances, communication and administration. Next year we'll introduce a new "church management system," which will allow us to provide even better care and service for our members. We also celebrate the return of our preschool (CLP) and after-school ministry (ROCK) to FULL capacity after a difficult year!	Our COVID offering was dispersed this year to support food pantries and domestic violence prevention. When a second earthquake struck Haiti, our congregation raised money for relief. We celebrated in particular a new partnership with World Vision and the nearly 100 sponsors who were "chosen" by a child in Agouazan, Guatemala. Thank you for being Christ's hands and feet in the world!

2018 NARRATIVE BUDGET

ZIONSVILLE UNITED METHODIST CHURCH
WWW.ZUMC.ORG
9444 WHITESTOWN ROAD
(317) 875-2623

\$283,000 - WORSHIP
Worship is one of the primary reasons of why church. Strong music, solid preaching, and a meaningful sacrament are the three we hold dear. In the many ways we offer ourselves to God, through our songs, confessions, prayers, and sacraments, we are able to have a different worship style to offer those who seek through our doors. Celebrations include: Pentecost, Pentecost of prayer, Sunday Prayer care call in love and thanksgiving, being called to the screen by Bishop Mike Comer, and receiving Pastor Dave with enthusiasm for the future.
For those people who cannot join us in person on Sunday morning, we have a Zoom church service, allowing us to meet people wherever they are.

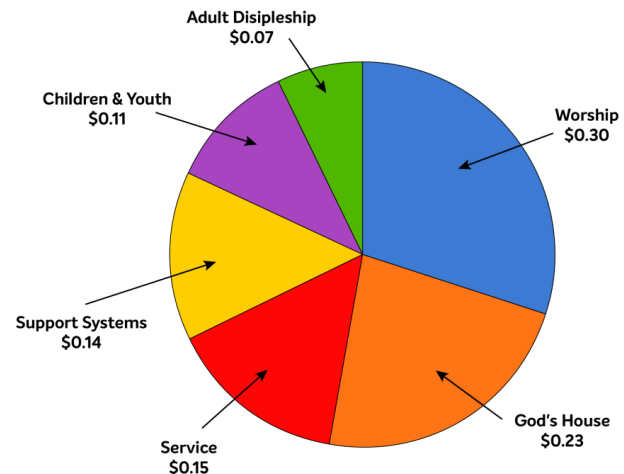
\$189,000 - DISCIPLESHIP & EDUCATION
This is where we grow disciples. Your dollars support our discipleship ministry, youth ministry, adult education and small groups, our Senior Adult ministry. This year we celebrated: 40,000 new high school seniors, 335 participants through the education of the voluntary.
Over 60 students a week engaged in youth programs, an average of 100 students engaged weekly in Sunday School. A church school class ministry year, 1000 people in the 1000th year, 1000 people in the 1000th year, 1000 people in the 1000th year.
Our Fall Discipleship series (OAS) which is a new group, involving more than 300 members.

\$176,000 - OUTREACH
Outreach includes our staff and program investment in reaching out to our community in both evangelism and in mission. Through our offering by the conference and the district, we give more than \$200,000 locally and through the Greater United Methodist Church. We have received and distributed another \$15,000 in mission grants, making a difference in the lives of people around the world. This does not include all of the wonderful in-kind donations made for Alpha. This Alpha House, Inc. and Alpha House, Inc. have another \$28,000 with our mission partners through the ZUMC investment!

\$176,000 - FACILITY
Investments to ZUMC always comment on the attractiveness and goodness of our facility, and we are a day-a-week church from investment in support of maintenance and safety. Office, hall, music, and mission rooms. In our building is a large (largest) part of our budget for recent construction needs.
Billing of the mortgage on April 28th of this year (see our debt sheet).
Through special funds received for the debt, we were able to re-mortgage the entire building this summer.
Plans for next year include reimagining and restoring the parking lots.

\$1,398,000

PUMC Narrative Budget What Every Dollar Given Will Do



Line Item Budget Template

First United Methodist Church								
2024 Budget Worksheet								
	2024	2023	2023	Increase / (Decrease)		Pre-	Source	Budget Notes
	Budget	Budget	Actual	2023 Budget	2023 Actual	School		
Income								
I-1 · Pledges	160,000.00	150,000.00	148,500.00	\$ 10,000.00	\$ 11,500.00		Steward.	
I-2 · Non Pledge Regulars	25,000.00	22,000.00	24,500.00	\$ 3,000.00	\$ 500.00			
I-3 · Loose Plate / Visitor Donations	5,000.00	5,200.00	4,800.00	\$ (200.00)	\$ 200.00			
I-4 · Christmas/Easter Offering	1,200.00	1,100.00	1,150.00	\$ 100.00	\$ 50.00			
I-5 · Facility Rent	78,000.00	75,000.00	75,000.00	\$ 3,000.00	\$ 3,000.00		Trustees	
I-6a · Preschool Facilities Donation	22,000.00	25,000.00	21,000.00	\$ (3,000.00)	\$ 1,000.00	Yes		
I-6b · Preschool Insurance Reimburse.	6,500.00	6,400.00	6,500.00	\$ 100.00	\$ -	Yes		
I-7 · Fund Raising Projects/Tag Sale	3,200.00	3,100.00	3,300.00	\$ 100.00	\$ (100.00)			
I-8 · Designated Contributions	3,000.00	3,200.00	2,800.00	\$ (200.00)	\$ 200.00			
I-9 · Misc, Other Income	450.00	500.00	400.00	\$ (50.00)	\$ 50.00			
I-10 · Interest Income	190.00	200.00	180.00	\$ (10.00)	\$ 10.00			
I-11 · Cell Tower Income	6,500.00	6,300.00	6,400.00	\$ 200.00	\$ 100.00		Trustees	
Sub-total	\$ 311,040.00	\$ 298,000.00	\$ 294,530.00	\$ 13,040.00	\$ 16,510.00			
A · Administration								
A-1 · Administrative Salaries & Taxes	65,000.00	63,000.00	62,500.00	\$ 2,000.00	\$ 2,500.00	Yes	SPRC	
A-2 · Office Supplies	4,500.00	3,500.00	4,800.00	\$ 1,000.00	\$ (300.00)	Yes		
A-3 · Office Equipment	2,650.00	2,500.00	2,550.00	\$ 150.00	\$ 100.00	Yes		
A-4 · Postage	350.00	320.00	340.00	\$ 30.00	\$ 10.00			
A-5 Communications								
A-5a · Telephone - Church	1,200.00	1,100.00	1,150.00	\$ 100.00	\$ 50.00	Yes		
A-5b · Telephone - Parsonage	800.00	850.00	825.00	\$ (50.00)	\$ (25.00)			
A-5c · Cable/Internet - Church	2,400.00	2,350.00	2,380.00	\$ 50.00	\$ 20.00	Yes		
A-5d · Cable/Internet - Parsonage	2,100.00	2,300.00	2,400.00	\$ (200.00)	\$ (300.00)			
A-6 · Administration - Misc.	500.00	750.00	425.00	\$ (250.00)	\$ 75.00			
A-7 · Payment - Designated Contributions	3,000.00	3,200.00	2,800.00	\$ (200.00)	\$ 200.00			
A-8a · Workers' Comp	450.00	425.00	350.00	\$ 25.00	\$ 100.00	Yes	NYAC	
A-8b · Insurance - Property & Liability	5,500.00	5,250.00	5,750.00	\$ 250.00	\$ (250.00)	Yes		
A-8c · Insurance - Umbrella	2,000.00	1,800.00	1,900.00	\$ 200.00	\$ 100.00	Yes		
Sub-total	\$ 90,450.00	\$ 87,345.00	\$ 88,170.00	\$ 3,105.00	\$ 2,280.00			

Budget vs. Actual Report

First United Methodist Church							
2023 Financial Results							
Year-to-Date Through September 30, 2023							
A	B	C	D	E	F	G	
	YTD Actual	Adjustments	Deposits / Bills Outstanding	Adjusted YTD Actual	Budget	Variance (Fav / Unfav)	Comments
Income							
I-1 · Pledges	145,000.00	2,300.00		147,300.00	150,000.00	(2,700.00)	
I-2 · Non Pledge Regulars	45,000.00	225.00		45,225.00	37,500.00	7,725.00	
I-3 · Loose Plate / Visitor Donations	3,500.00			3,500.00	3,375.00	125.00	
I-4 · Christmas/Easter Offering	2,200.00			2,200.00	1,500.00	700.00	
I-5 · Facility Rent	45,000.00			45,000.00	45,000.00	-	
I-6a Preschool Facilities Donation	3,500.00			3,500.00	3,500.00	-	
I-6b Preschool Insurance Reimburse.	3,200.00			3,200.00	3,200.00	-	
I-7 · Fund Raising Projects/Tag Sale	4,400.00			4,400.00	3,187.50	1,212.50	
I-8 · Designated Contributions	12,000.00			12,000.00	-	12,000.00	
I-9 · Misc, Other Income	235.00			235.00	-	235.00	
I-10 · Interest Income	230.00			230.00	225.00	5.00	
I-11 · Cell Tower Income	35,000.00			35,000.00	35,000.00	-	
Sub-total	\$ 299,265.00	\$ 2,525.00	\$ -	\$ 301,790.00	\$ 282,487.50	\$ 19,302.50	
A · Administration							
A-1 · Administrative Salaries & Taxes	125,000.00			125,000.00	135,000.00	10,000.00	
A-2 · Office Supplies	4,500.00			4,500.00	4,875.00	375.00	
A-3 · Office Equipment	6,000.00			6,000.00	6,000.00	-	
A-4 · Postage	575.00			575.00	562.50	(12.50)	
A-5 Communications							
A-5a · Telephone - Church	625.00			625.00	618.75	(6.25)	
A-5b · Telephone - Parsonage	625.00			625.00	712.50	87.50	
A-5c - Cable/Internet - Church	1,625.00			1,625.00	1,425.00	(200.00)	
A-5d - Cable/Internet - Parsonage	1,500.00			1,500.00	1,350.00	(150.00)	
A-6 · Administration - Misc.	450.00			450.00	525.00	75.00	
A-7 · Payment - Designated Contributions	-		12,000.00	12,000.00	-	(12,000.00)	
A-8a - Workers' Comp	-		1,250.00	1,250.00	1,250.00	-	
A-8b · Insurance - Property & Liability	4,500.00			4,500.00	5,000.00	500.00	
A-8c · Insurance - Umbrella	-		2,600.00	2,600.00	2,600.00	-	
Sub-total	\$ 145,400.00	\$ -	\$ 15,850.00	\$ 161,250.00	\$ 159,918.75	\$ (1,331.25)	

Pre-School Allocation Worksheet

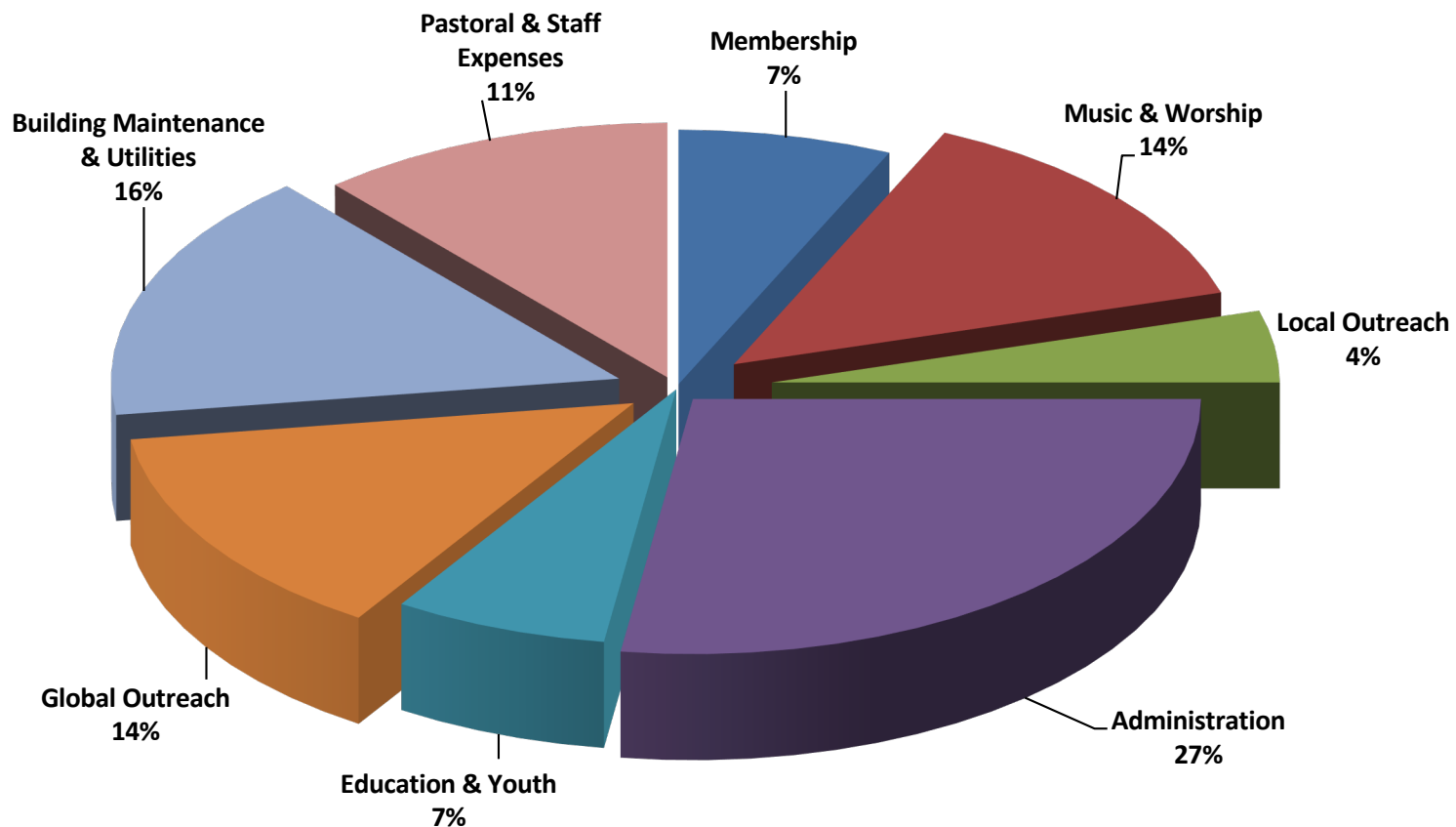


First United Methodist Church Pre-school Allocation Worksheet				
		2024	2024	2024
		Budget	Pre-school Alloc %	Pre-school Charge
<u>Account Name</u>	<u>Description</u>			
A-1 · Administrative Salaries & Taxes	Office administrator and other church staff salaries	4,500	5%	225
A-2 · Office Supplies	Printer supplies, paper, other supplies	450	60%	270
A-3 · Office Equipment	Copier lease	8,000	50%	4,000
A-5a · Telephone - Church		925	45%	416
A-5c · Cable/Internet - Church		950	25%	238
A-8a - Workers' Comp		4,500	35%	1,575
A-8b · Insurance - Property & Liability		5,200	55%	2,860
A-8c · Insurance - Umbrella		2,300	75%	1,725
B-1 · Custodian / Sexton		45,000	25%	11,250
B-2a · Electric		2,600	55%	1,430
B-2b · Water		2,300	75%	1,725
B-2c · Oil		4,500	86%	3,857
B-3 · Building Maintenance & supplies	Exterminating, alarm monitoring, cleaning supplies,	3,500	86%	3,000
B-4 · Grounds Maintenance	Lawn maintenance, snow plowing	2,450	80%	1,960
Total		\$ 87,175		\$ 34,531

Budget Template

- Excel Budget Template available at UMFF.org (“Updates & Resources”)
- Contains: 1) Line Item Budget, 2) Budget vs. Actual Report, 3) Pre-school Allocation Worksheet, 4) Line Item Descriptions, and 5) Graphs

First United Methodist Church 2024 Budget



Narrative Budget – Define Categories

- *The Five Practices of Fruitful Congregations – by Bishop Robert Schnase*
 - **Radical Hospitality:**

“As a disruption to cycles of brokenness, radical hospitality requires a fundamental shift from a simple practice of offering welcome to an outward movement to stand with others--particularly those who are at society’s margins.”
 - **Passionate Worship:**

“Passionate worship intentionally engages the passions– the primal, affective, and generally non-cognitive aspects of our souls– & directs them toward their fullest expression of the love of God.”
 - **Intentional Faith Development:**

“Through Christian education we invite people & communities to: know and experience God through Jesus Christ, claim & live God’s promises, and grow and serve as Christian disciples.”
 - **Risk-Taking & Mission Service:**

“Risk-Taking Mission & Service includes the projects, the efforts, & the work people do to make a positive difference in the lives of others for the purposes of Christ, whether or not they will ever be part of the community of faith.”
 - **Extravagant Generosity:**

“Extravagant Generosity is abundant giving- which is as much about attitude as it is about amount, as much about quality as it is quantity. Extravagant Generosity is humble giving, the often anonymous gift of something valuable that makes a difference. Extravagant Generosity is a response to Jesus’ love...and it’s communicating that same love to those who need to feel it, sense it, experience it for themselves.”

Ministry Plans

EXAMPLE UNITED METHODIST CHURCH		Mission Statement			
(CHURCH VISION)		Example: Changing lives			
2022 MINISTRY PLAN		through prayer,			
COMMITTEE OR TEAM _____		relationships and service			
		RESOURCES NEEDED			
Ministry Activity to support the Church Vision	Expected Results	Date Scheduled	Priority	Human	Financial
	<ul style="list-style-type: none"> • Outreach Team • Trustees Team • Finance Team • SPRC Team 			<ul style="list-style-type: none"> • Worship Team • Stewardship Team • Missions Team • Evangelism Team 	
From “Building a Better Budget”, Discipleship Ministries					
Committee Chair Signature					

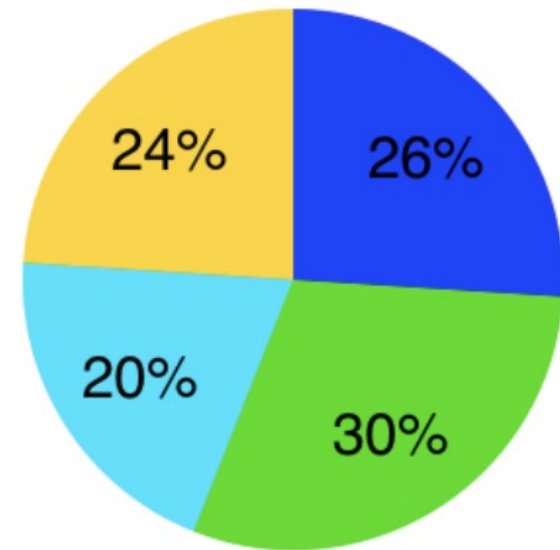
Narrative Budget – Assign Percentages

From the online course *Creating a Narrative Budget* by Ken Sloane

NARRATIVE BUDGET BUCKETS	PERCENTAGE
RADICAL HOSPITALITY	12.34%
PASSIONATE WORSHIP	39.85%
INTENTIONAL FAITH DEVELOPMENT	17.79%
RISK TAKING MISSION AND SERVICE	20.92%
EXTRAVAGANT GENEROSITY	9.10%
	100%

FOUR MINISTRY AREAS

Aldersgate has four primary ministry areas into which the budget is divided broadly. These ministry areas are Worship, Faith Development (including children, youth, and adult), Caring Ministries, and Missions. All of these ministry areas are supported by the general operating expenses of Aldersgate UMC and also have specific staff and annual expenses.



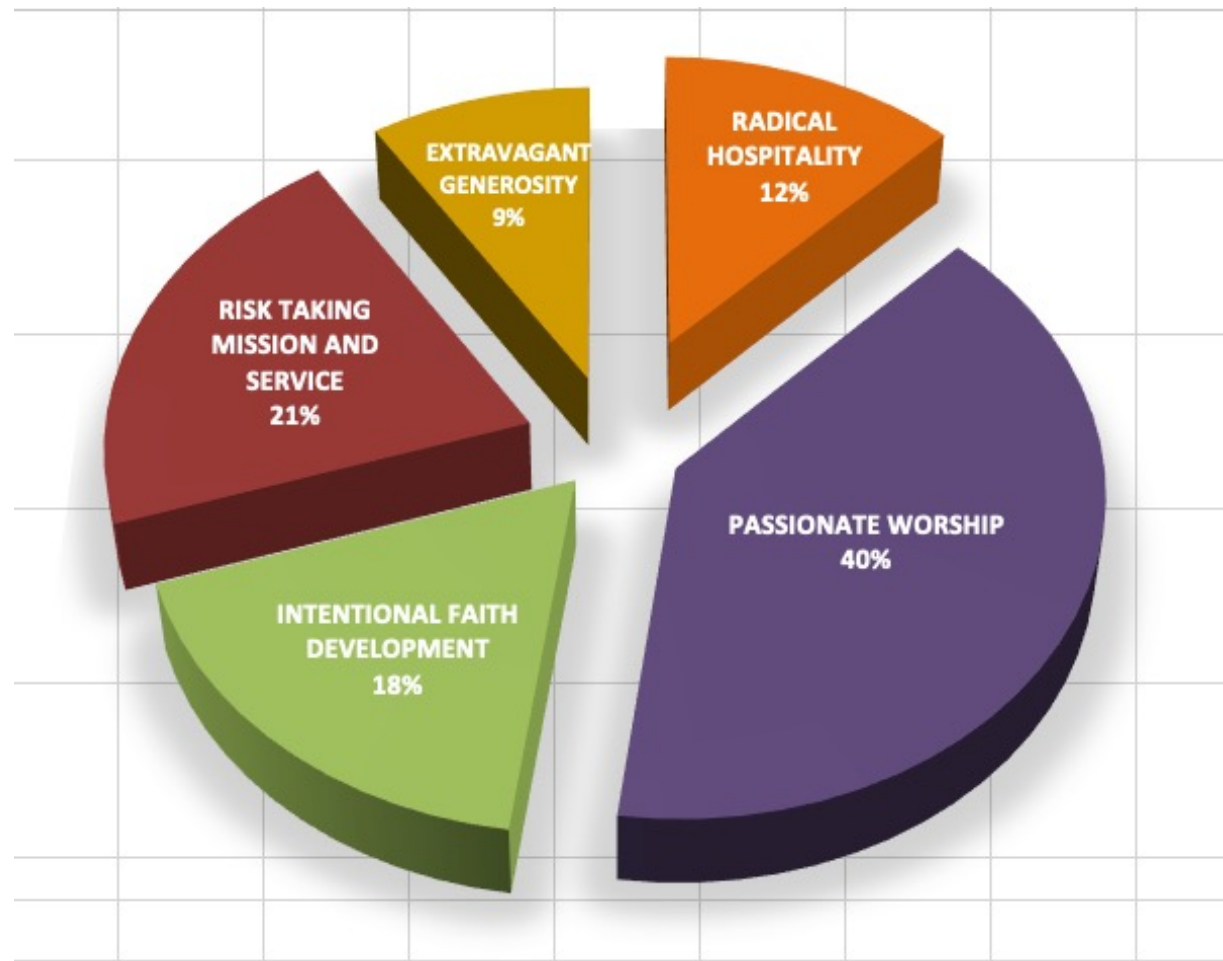
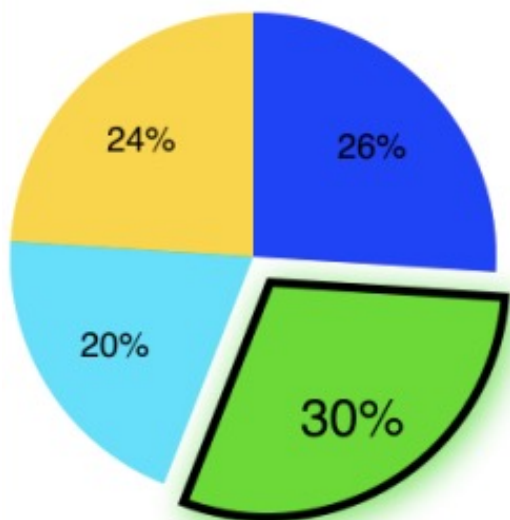
WORSHIP
FAITH DEVELOPMENT
CARING MINISTRIES
MISSIONS

\$166,000 **26%**
\$192,000 **30%**
\$130,000 **20%**
\$162,000 **24%**

Narrative Budget – Tell the Story!

Faith Development is funded using 30% of our annual budget. The purpose of Faith Development is to grow, learn, and strengthen our faith and work to discern and develop our spiritual gifts through programs at Aldersgate.

Programs included in Faith Development are Children's Ministries, Youth Ministries, Sunday School classes, Bible Studies, and other specialized ministries.



Narrative Budget – Tell the Story!

Our church in mission: **\$58,435**

This includes our participation in United Methodist Connectional giving (\$33,715) as well as weekday child care ministry, opening our building to community groups, and pastoral services to local non-profit board and community counseling services.

Our church in worship **\$32,500**

Planning and conducting worship, selection and preparation of music, costs for bulletins, candles, heat, and janitorial services for our 2 weekly worship services.

Narrative Budget Examples



Aldersgate UMC: www.resourceumc.org/-/media/umc-media/2020/01/13/22/34/final-version---2020-narrative-budget.ashx?la=en&hash=7848364752D91BBC49C2034C35BA8086F32E2AA

Huntingtown UMC: www.huntingtownumchurch.com/wp-content/uploads/2019/03/Narrative-Budget-2019-1.pdf

St. Francis UMC: www.saintfrancisumc.org/Narrative-Budget

Plainfield UMC: <https://pumc.blog/2023/01/05/2023-narrative-basic-ministry-budget/>

Mosinee UMC: www.mosineeumc.org/rsrc/2014BudgetNarrative.pdf

Resources

Materials:

- Presentation, ZOOM recording, Excel budget template, and Ministry Plan templates available on website (UMFF.org, click on “Updates & Resources”)

New York Annual Conference:

- Apportionments <https://www.nyac.com/apportionments>
- Benefits: www.nyac.com/files/2023+human+resources+/benefitspoliciesandcosts2024.pdf

Discipleship Ministries:

- Narrative Budget online course: www.umcdiscipleship.org/articles/creating-a-narrative-budget-the-story-behind-the-numbers
- Webinar recording: www.umcdiscipleship.org/resources/developing-a-narrative-budget
- Webinar recording: www.umf.org/webinars/end-of-year-giving-in-a-messed-up-year-webinar-ee54t

Five Practices of Fruitful Congregations – Bishop Robert Schnase:

<https://www.amazon.com/Five-Practices-Fruitful-Congregations-Revised/dp/1501858874>

Narrative Budget Category Explanations:

- Radical Hospitality: www.umc.org/en/content/what-is-radical-hospitality
- Intentional Faith Development: www.umcdiscipleship.org/resources/intentional-faith-development
- Passionate Worship: www.umcdiscipleship.org/blog/passionate-worship-a-working-description
- Risk Taking & Mission Service: <http://ayankeepastor.blogspot.com/2014/10/five-practices-risk-taking-mission-and.html>
- Extravagant Generosity: www.umcdiscipleship.org/resources/review-of-extravagant-generosity-the-heart-of-giving